

# North Star Sail Club – Request for Clubhouse Use

Member's Name (Please Print Clearly) \_\_\_\_\_ Today's Date \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Member Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Event \_\_\_\_\_ Type of Event \_\_\_\_\_ Name of Organization (if any) \_\_\_\_\_

Start Time \_\_\_\_\_ TO \_\_\_\_\_ End Time \_\_\_\_\_ Number of NSSC Members \_\_\_\_\_ Number of Guest \_\_\_\_\_

Will Refreshments be served? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Coffee \_\_\_\_\_ Yes \_\_\_\_\_ No  
 (Soda pop to be purchase from the club)

Liquor/Beer/Wine \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you require Bartenders \_\_\_\_\_ Yes \_\_\_\_\_ No  
 (see reverse Side)

Will the lawn area be used \_\_\_\_\_ Yes \_\_\_\_\_ No

Will the barbecues be used \_\_\_\_\_ Yes \_\_\_\_\_ No  
 (you must purchase your own charcoal)

Will food be served \_\_\_\_\_ Yes \_\_\_\_\_ No

Will this event be *Smoking / bar area only* or *Non-Smoking* \_\_\_\_\_ Circle your choice

Additional request: \_\_\_\_\_  
 (Guest parking on grounds, admission fee to be charged, etc)

**I have read the "CONDITIONS OF USE" on the reverse side of this form and agree to abide by these conditions and all "CLUB RULES" that apply.**

Signature for sponsoring member \_\_\_\_\_

<b>Charges:</b>	
Clean Up	_____
Other	_____
Total	_____
Deposit	_____
Balance Due	_____

<b>Board of Directors Action:</b>	
Approved	_____
Denied	_____
Date:	_____
Comments:	_____
	_____

# North Star Sail Club – Request for Clubhouse Use

## CONDITIONS OF USE

- 1) The NSSC member requesting the use of the clubhouse agrees to assume responsibility for the conduct of his guests.
- 2) The NSSC member requesting the use of the clubhouse agrees to pay the \$100.00 Club Usage Fee.
- 3) The NSSC member requesting use of the clubhouse shall be responsible for any special setup and for returning the club to normal following such use, this also means the Club must left CLEANED. Cleaning consists of: **Washing off all table (before putting them away) and counters** (in meeting room and kitchen areas), washing all glasses, dishes and table wear that were used. Vacuuming carpeted areas and tile areas, moping the tile areas. Turning off coffee machine, lights (bathrooms, club areas and outside) and setting heat/air to proper settings. Empty all trash and take out to the dumpster. If tablecloths were used, it is your responsibility to wash them.
- 4) Alcoholic beverages **CANNOT** be purchased off premises and brought onto the premises or into the clubhouse under any circumstances. All alcoholic beverages on the premises **must** be purchased through the NSSC bar. (Includes clubhouse grounds)
- 5) There must not be any charge to any guest for admittance to any event unless specifically approved by the Board of Directors.
- 6) Guest must park only in the Guest/Visitors Parking area – not on Club property unless specifically approved by the Board of Directors.
- 7) Clubhouse and bar area **must not** be closed to Club Members during the event.
- 8) A non-member group cannot use the Clubhouse for their functions unless a NSSC member sponsors the function, is present at all times during the function, requests the use of the facility, and takes overall responsibility for the behavior of the group as well as closing and clean-up of the Clubhouse and grounds. Closing hour for non-member groups is 11:30 PM.
- 9) If the facility is not properly cleaned at the close of the event, a cleaning charge of \$100.00 will be levied against the NSSC member who requested the Clubhouse use. Future applications from that member will be denied.
- 10) Any group requesting use of the Clubhouse will have to provide their own volunteer bartender(s) WHO ARE MEMBERS IN GOOD STANDING of North Star Sail Club. If no volunteers can be found, the Club will try to provide bartenders as required at the rate off \$25.00 per hour, per bartender.
- 11) Free or Discount beer or other alcoholic beverages is not allowed. Advertised bar prices shall prevail at all times unless otherwise approved in advance by the Board of Directors.
- 12) **THE CLUBHOUSE WILL NOT BE MADE AVAILABLE FOR NON-CLUB FUNCTIONS / EVENTS ON FRIDAY, SATURDAY OR SUNDAY DURING THE BOATING SEASON**, (special exceptions may be granted by the Board of Directors).

**I have read the “CONDITIONS OF USE” of this form and agree to abide by these conditions and all “CLUB RULES” that apply.**

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Member Signature